



Internship Opportunities

Stenen Press is looking for interns or volunteers for its various publicity, marketing, and events-based needs. Interns will engage with the publishing scene and contribute to advancing local and international writers. See our Press mission and review our website before applying. Flexible hours based upon deliverables. Work is remote and/or in-person. Positions are unpaid (in some exceptions work-study can be arranged).

PUBLICITY INTERN *(5 hours a week, virtual)*

The publicity intern dedicates at least one hour a day, four days a week, to running the social platforms. This hour is typically distributed flexibly over the course of the day, with posts that follow a content and design plan developed by Press staff. Other responsibilities include assisting with publishing and festival outreach, and event planning. Flexible hours.

Required Skills

- familiar with Twitter, Instagram (including reels), Pinterest, and Tiktok
- demonstrated ability with content creation
- basic knowledge of SEO, especially hashtags
- ability to complete onboard trainings
- excellent writing skills
- self-directed

Benefits

- increased social media publicity skills
- increased experience in outreach management
- work study credit (for compatible programs)

Send cover letter, resume, examples of content creation to: publicity@stenenpress.com

MARKETING INTERN / COPYWRITER *(5 hours a week, virtual)*

The marketing intern assists the SP staff with copywriting for press kits, website development and book tours. Flexible hours.

Required Skills

- experienced copywriter
- knowledge of the literary scene, in particular translation
- excellent writing skills
- self-directed

Benefits

- increased copywriting skills
- increased experience in events organizing
- work study credit (for compatible programs)

Send cover letter, resume, writing sample to: marketing@stenenpress.com

MARKETING INTERN / ADMINISTRATIVE ASSISTANT *(5 hours a week, virtual)*

The marketing intern in administration assists the SP staff with creation of media press kits, event organizing and marketing correspondence. Flexible hours.

Required Skills

- knowledge of the visual arts & literary scene (translation particularly)
- experience with event organizing; experience playing virtual events a plus
- excellent communication & time management skills
- self-directed; a creative, out-of-the-box thinker

Benefits

- increased marketing skills
- increased experience in event organizing
- work study credit (for compatible programs)

Send cover letter, resume, writing sample to: marketing@stenenpress.com